

# SHARED ACCOUNTS

Many organizations want to track printing on more than a per-user level. With PaperCut MF shared accounts, users can allocate jobs to selected cost areas such as clients, projects, or departments via a customizable popup window.

## OVERVIEW

PaperCut MF has two types of accounts - personal accounts and shared accounts. Shared accounts are perfect for organizations and businesses that want to provide users, or selected users, with the option to allocate printing by cost center, track printing by project, phase, or client/matter, budget staff use via shared faculty or department accounts, and more.

Manually create shared accounts on an as-needed basis or automatically import accounts via an Excel file, from a 3rd party system, or by scanning an existing directory structure. Control access to shared accounts via integrated network group membership or PINs. PaperCut MF supports many configuration options for a customized user experience including bulk shared account operations, Quick Find and Filters, Standard and Advanced account selection popups, and Manager mode.

## VERTICAL MARKET



EDUCATION



REAL ESTATE



LEGAL



HEALTHCARE



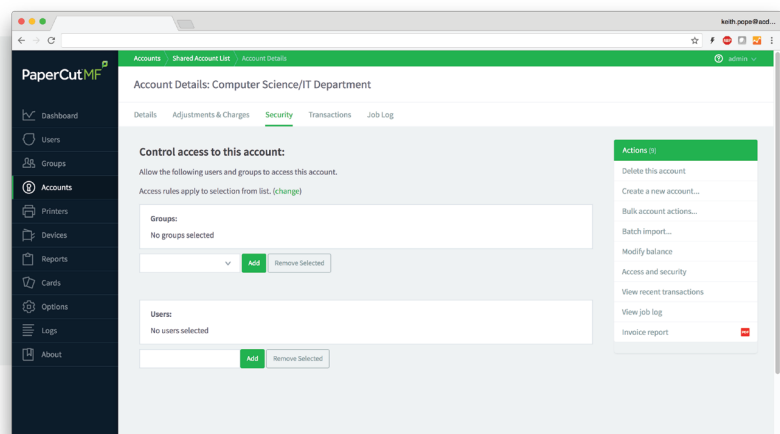
TRANSPORTATION



COMMERCIAL

### ALLOCATE PRINT COSTS BY:

- Departments
- Clients
- Client/Matters
- Projects
- Phases
- Subjects



## SOLUTION

- Allocate printing by cost center
- Choose which users can charge to shared accounts
- Allow users to confirm print jobs via a popup
- Control access via PINs or network security groups
- Ease of use with quick search, preferred accounts, and recent selections
- Automatically charge to a shared account

LEARN MORE ONLINE AT: [ACD-INC.COM/PAPERCUTMF](http://ACD-INC.COM/PAPERCUTMF)

RESOURCE LINKS: [OVERVIEW](#) [CLIENT BILLING](#) [ADVANCED OPTIONS](#) [KNOWLEDGE BASE](#)

