

Industrial Supplier Relieves Accounts Payable Pain with PSICapture



About Lewis-Goetz

Lewis-Goetz, a division of ERIKS, specializes in providing material transfer solutions to North America's largest industries. They are the leader in mission critical hose, sealing, belting and valve solutions, providing world-class brands and innovative solutions to their customers. Lewis-Goetz serves industries from agriculture and construction to food and beverage and oil and gas.

About ComDoc

Founded in 1955, ComDoc has spent over 60 years helping customers grow and realize their organizational goals through complete document management. The company has 17 regional locations that serve more than 20,000 customers in a wide array of markets. ComDoc's mission is to provide an unparalleled customer experience through the power of people, technology and innovation.

The Problem

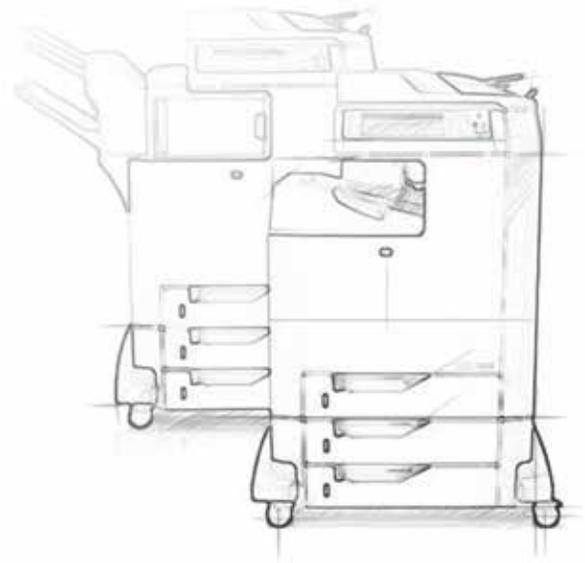
Lewis-Goetz was receiving roughly 200,000 vendor invoices a year. The Accounts Payable department consisted of seven employees who would open mail, sort it and then key in all the information into the ERP system to pay off the invoices. After the invoices were paid, they had to be scanned into their document management system, which required manually entering information from the invoices into two different systems.

"We kept acquiring other companies, and our process made it difficult to bring them on and increase the workload with the same amount of people," said Matt Makrucki, Systems Analyst for Lewis-Goetz. The manual AP process was time-consuming and uneconomical for the company.

Lewis-Goetz had worked with ComDoc in the past for their print needs, so when it was time to invest in a software solution, they worked with ComDoc to find a good fit.

Solution Requirements

Lewis-Goetz needed a solution that could accurately capture invoices and could integrate with the current system, which included several scanners, a Prelude ERP system, and DocuWare. Another major requirement was that it needed to be easy to learn and use by the AP staff. Lastly, with a long-term goal of automating beyond Accounts Payable, they wanted a system that could expand beyond the AP department and work well in other divisions of the organization.





The PSIGEN Solution

Lewis-Goetz examined several options for document capture, but they ultimately decided on ComDoc's recommendation of PSIcapture for its ease of use and ability to scale beyond just the AP department. Fully integrative with DocuWare, the company's ECM system, and able to communicate with their ERP Prelude, PSIcapture was the compatible and scalable solution they had been looking for.

Instead of sorting mail and manually entering the data, the AP staff now scans invoices and PSIcapture automatically captures the data and routes the indexed documents into the DocuWare system. The data is also routed to the accounting system Prelude. PSIcapture greatly reduces the need for AP staff to spend time keying in data, allowing them to focus on other tasks. It's also allowed the department to scale back its staffing needs, which has helped cut costs.

"PSIcapture is very customizable and provides so many options," said Makrucki. "They've made the process so user-friendly with Classification, and I can only see that getting better over time."

Conclusion

Lewis-Goetz has had tremendous success with their PSIGEN implementation. PSIcapture has allowed the company to reduce their AP staff and has greatly improved their productivity by automating what was once a very manual process. The solution has been so effective that they are looking to expand it not just throughout Lewis-Goetz but also to other ERIKS companies.

"Our next phase is getting some of our sister companies on board with PSIcapture to automate purchase orders," said Makrucki. Lewis-Goetz also has plans to automate order entry, expanding PSIcapture's automation solutions into another department bogged down with manual data entry.





Solution Components in Summary:

Capture Software:	PSIGEN PSICapture with Classification
Content Repository:	DocuWare
Scanners:	Xerox scanners

PSICapture Architecture

Capture Server Network

