ACDI

PaperCut MF Success Story

Westminster Public Schools

School district centralizes printing, eliminates waste with PaperCut MF

About Westminster Public Schools

Westminster Public Schools prides itself on offering a learning environment where education is personal to over 9,000 students each year. The district serves families in progressive Northwest Denver and is committed to preparing future leaders, learners and thinkers for a global community.

Year Installed: 2015
PaperCut License: 11,500 Educational Users
Devices: 65 Xerox MFPs

The Problem
To shift color printing from a single off-site print shop to their multifunction printers on-site, Westminster Public Schools had to make printing easily accessible for staff at each of its twenty schools while reducing paper and toner costs wasted on uncollected print jobs.

The Solution
With PaperCut's print management software, the district was able to provide staff with the flexibility to print in color at any authorized device, decrease paper and toner spending, and secure confidential documents.

The Results
• **Accessibility**
  - Restrict & enable faculty to print based on assigned user groups
• **Affordability**
  - Introduce cost-efficient MFPs to reduce paper and toner waste
• **Security**
  - Protect student information from accidental & unlawful disclosure

Westminster Public Schools

The Story

Drawing a blank

Faculty submitted all of their color print jobs to an offsite district-run print shop. At the time, Westminster Public Schools didn't have a recognized need for print management software but wanted to shift printing back to on-site devices. While a few schools realized they had an exorbitant amount of print activity happening, most were unaware of exactly how much money and time they wasted on unnecessary prints and copies. The district assembled a team of key decision makers to determine how they could save on print and copy output while making printing easier for users. Through research and recommendations from other districts, the team discovered PaperCut MF, a simple, cost-effective solution that provides complete visibility into user behavior. The administration couldn't say no.

PaperCut MF is the affordable print management software designed for K-12 schools and colleges that want to save money by monitoring and controlling printing. It features an easy-to-use online dashboard that manages users by student or department and promotes savings with sensible printing policies. "I believe PaperCut did what the other print management solutions we considered could do," says Eric Hodges, Director of Procurement and Materials Management, Westminster Public Schools. "But it's much better, much easier and less expensive."

> "Find-Me printing alone has drastically reduced the amount of uncollected print jobs sitting in output trays."

Fill in the blanks

The district's IT team knew exactly what they wanted and were able to configure PaperCut MF exactly the way they needed. On the rare occasion when the team looked for guidance to get where they wanted to go next, the district turned to Lewan Technology, their trusted advisor and single source for business technology needs. Working hand in hand with Lewan provided valuable insight as they began to focus on comprehensively managing their print fleet.

Implementing a new managed print system highlighted gaps in the district's printing processes, helping to deliver a more streamlined and convenient workflow for each location. "Major Account Executive Mike Cusinato and his team at Lewan Technology helped us bridge the gap between having an off-site print shop to being able to do most printing in the building," states Hodges.

With Westminster's previous workflow, single-function printers were accessible to students and staff; however, the majority of color printing and large jobs were routed to a single print shop. The addition of Find-Me printing, enforcing print rules, authenticating users, and introducing cost-efficient multifunction printers eased the transition to on-site printing. Students are now only able to submit grayscale jobs to centrally-located single function printers while faculty can send jobs in color and release them from any PaperCut MF-embedded MFPs within the entire district.

Westminster Public Schools

Making the grade

With PaperCut MF, Westminster Public Schools has been able to implement and support printing that is affordable, accessible, and secure. "Assigning the right users to the right groups, securing usage through PaperCut MF, and implementing card readers to give staff easy access has been great for the district," states Hodges. "Find-Me printing alone has drastically reduced the amount of uncollected print jobs sitting in output trays."

"When we have to go in and reallocate funds, it's much easier for administrators to see why," says Hodges. "PaperCut MF keeps you in stride with how many copies are being generated daily and by whom. It certainly has saved us money and saved us paper."

Since installing PaperCut MF, Westminster Public Schools have freed up time and resources better spent on educating its students and supporting its staff. Teachers are free to print as needed at cost-efficient devices instead of sending jobs to print off-site.

> "There's a reason we always had a recycle bin right next to the copy machine, but PaperCut has cut down on that waste for sure."

- **Eric Hodges**, Director of Procurement and Materials Management, Westminster Public Schools

---

About Lewan Technology, ACDI, and PaperCut

Lewan Technology is an ACDI partner offering a single source for business technology consulting, implementation, service, support and supply needs in Colorado, Wyoming, New Mexico and beyond. For more information, please visit: **lewan.com**

ACDI is a PaperCut Authorized Solution Center and industry-leading provider of print management software, hardware, and professional services. To learn more about ACDI & PaperCut MF, please contact your office equipment supplier or visit: **acd-inc.com/papercutmf**